

Posting Information

Position Title: Regional Outreach Coordinator **Position Type:** Full-Time Employment

Position Location: Alpharetta, GA **Position Pay:** \$60,000-\$63,750

Hiring Manager: Karen Brown | hr@youniquefoundation.org | 385.345.4556

Foundation Purpose

We inspire hope in women who were sexually abused as children or adolescents by hosting them at a retreat, where they are uplifted by each other and learn skills that can help them find individual healing.

We educate parents and empower them to protect their children from sexual abuse while leading a public dialogue to bring the epidemic of abuse to light.

Qualifications

We are seeking a Regional Outreach Coordinator to assist in all our Foundation's community outreach needs. This includes helping to develop and execute a comprehensive outreach strategy for Georgia. This position will require travel throughout the state of Georgia.

Educational/Professional Requirements

- A Bachelor's Degree or equivalent work experience

Experience Requirements

- 4 years of experience in community outreach
- Demonstrated leadership, relationship building and community building experience
- Must be native and/or highly knowledgeable of the community
- Must live/relocate to Georgia
- Strong organizational and follow-up skills
- Non-profit experience preferred

Responsibilities

- Knowledge of community resources and ability to network and build community relationships
- Develop, manage and maintain database of community influencers
- Ability to promote and engage influencers in using foundation resources
- Excellent oral and written communication, problem-solving, presentation and people skills
- Represent the foundation at community events with individuals and groups within the defined community
- Must be able to work both independently and within our team environment
- Ability to work with diverse religious, racial and ethnic communities
- Ability and willingness to travel as necessary
- Ability to use social media like Linked In to connect and build relationships
- Execute general office duties including spreadsheet management and email campaign management