

## **Posting Information**

**Position Title:** Education Coordinator

**Position Type:** Full-time Employment

**Position Location:** Lehi, Utah

**Position Pay:** \$50,000-55,000

**Hiring Manager:** Kolene Mills | [hr@youniquefoundation.org](mailto:hr@youniquefoundation.org) | 385.345.4556

## **Foundation Purpose**

We inspire hope in women who were sexually abused as children or adolescents by providing healing services through retreats, survivor communities, and online resources. We empower parents and caregivers to protect children from sexual abuse through education and online resources. We make it safe to openly discuss sexual abuse through community dialogue and social awareness.

## **Qualifications**

We are seeking an Education Coordinator to create and deliver world-class, research-driven, learner-centered educational content for *The Yunique Foundation* and *Defend Innocence* brands while providing timely, mission-focused service to TYF teams.

### *Educational/Professional Requirements*

- A bachelor's degree or equivalent work experience

### *Experience Requirements*

- Exceptional writing, editing, and content delivery skills
- Experience with curating and synthesizing secondary research
- Understanding of learning theory
- Experience with program evaluation
- Non-profit experience is a plus

## **Responsibilities**

- Help plan, implement, and maintain the Foundation's education strategy.
- Create digital resources for parents so they are empowered to teach their children about childhood sexual abuse and healthy sexuality, including blogs.
- Create digital resources for childhood sexual abuse survivors to assist them in their healing journey, including blogs.
- Make sure all education resources adhere to industry best practices.
- Brainstorm, create, and edit content for all departments in The Foundation.
- Write content for books and workbooks with other stakeholders.
- Revise and edit content for surveys and campaigns.
- Revise and edit content created by TYF teams.
- Research and remain updated on current science, trends, and best practices for each brand.
- Ensure resources and methodologies utilize best practices for self-directed learning.
- Help ensure that Foundation teams are using well-researched and well-sourced materials.
- Assist with program evaluations of TYF products and services.