

## Job Information

**Position Title:** Philanthropy Outreach Coordinator  
**Position Type:** Full-Time Employment  
**Position Location:** Alpharetta, GA  
**Position Pay:** \$70,000-\$80,000 DOE (S9, S10)  
**Hiring Manager:** John McLay | [hr@yuniquefoundation.org](mailto:hr@yuniquefoundation.org)

## Foundation Purpose

We inspire hope in women who were sexually abused as children or adolescents by providing healing services through retreats, survivor communities, and online resources.

We empower parents to protect their children from sexual abuse through education and online resources.

We make it safe to openly discuss sexual abuse through community dialogue and social awareness.

## Position Overview

The Philanthropy Outreach Coordinator helps to maintain and grow a significant and consistent funding stream from large and corporate donors by developing high-quality relationships and giving world-class recognition, while providing timely, mission-focused service to TYF teams to help accomplish Philanthropy initiatives.

## General Responsibilities

- Raise funds to help support the mission of The Yunique Foundation
- Identify, inform, inspire, and involve prospective/existing large donors and corporate partners
- Find large donors and corporate partnerships by attending and facilitating networking events
- Assist as needed before, during, and after large donor and corporate fundraising events
- Provide in-person, onsite education to corporate leaders and employees as invited
- Collaborate with TYF teams to recognize donors
- Participate in strategic planning for Philanthropy Outreach initiatives
- Learn and employ various software platforms (e.g. Microsoft Office, Salesforce, etc.)
- Ensure philanthropy programs adhere to industry best practices

## Qualifications

### Required

- A bachelor's degree
- Excellent communication skills
- 5+ years in a fundraising role with a successful track record

### Preferred

- Well-networked in the Atlanta region
- Experience in the nonprofit sector
- A master's degree

## How to Apply

Send your résumé, cover letter, and questions to the hiring manager, **John McLay**, at [hr@yuniquefoundation.org](mailto:hr@yuniquefoundation.org). If selected for an interview, you will be contacted.